

[Submit by Email](#)[Print Form](#)

### Lucas County Information Services Checklist for Hardware/Software/Services

Department: Board of Elections

Requestor: Gina-Marie Kaczala / LaVera R. Scott

Funding Account &amp; Description: 530100-supplies

Req. Date: December 8, 2015

Type of Request (check all that apply):

☒ HW ☐ SW ☐ Services/New☒ Purchase ☐ Lease ☐ Subscription

Vendor: Erie Ink

☐ State Term Contract ID☐ Services/Support Renewal  
Original Purchase Date

Description or Nature of Request and for whom this is intended:

Board of Elections is requesting to purchased a HP LaserJet Enterprise M806DN Printer. The printer will be used by BOE for oversized ballot envelopes.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
RM806DN HP LaserJet Enterprise M806DN Printer	2567RP	1 Year	1	\$ 2,800.00	\$ 0.00	\$ 2,800.00
MCF325X HP CF325X Toner - compatible	2567RP		1	\$ 189.99	\$ 0.00	\$ 189.99
NCF325X HP CF325X - oem	2567RP		1	\$ 278.99	\$ 0.00	\$ 278.99
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00
			0	\$ 0.00	\$ 0.00	\$ 0.00

Total Request \$ 3,268.98

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
Page 2**

<b>Planned Location:</b>	<div style="border: 1px solid black; padding: 2px;">Desktop</div>	<b>If Other please specify:</b>	<div style="border: 1px solid black; height: 30px;"></div>
<b>Network Connection Required?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
<b>LCIS installation assistance needed?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <b>Date:</b> <div style="border: 1px solid black; width: 100px; height: 20px;"></div>		
<b>LCIS on-going support required?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
<b>ITB or RFP completed?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A		
<b>LCIS Management review completed?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<div style="border: 1px solid black; width: 150px; height: 25px;"></div>	Exclusion
<b>DP Board Approved?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Less than \$7,500	Exclusion
<b>DP Board Date of Approval:</b>	<div style="border: 1px solid black; width: 150px; height: 25px;"></div>		

**Business Reason or Justification:**

Printer is required for elections.

**Comments:**

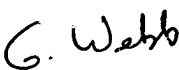
The ePRINT functionality will not be used for security concerns.

Reviewed and prepared by Jeremy Burnat.

Reviewed and approved by George Webb.

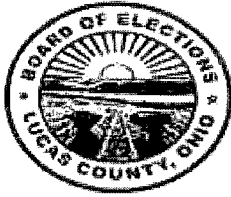
LCIS  
Approver  
Name

LCIS  
Approver  
Signature



Date

12-8-2015



## LUCAS COUNTY BOARD OF ELECTIONS

One Government Center • Suite 300 • Toledo, Ohio 43604-2250

419-213-4001 • 419-213-4069 (fax)

[www.lucascountyvotes.org](http://www.lucascountyvotes.org)

**Date:** December 07, 2015  
**To:** Lucas County Data Processing Board  
**From:** Lucas County Board of Elections  
**Re:** Emergency Approval Needed

Lucas County Data Processing Board:

The Lucas County Board of Elections is requesting emergency approval to obtain an HP LaserJet M806dn Printer. The current Xerox docuprint printer and the HP 9000 printer are out of service permanently. Do to the presidential election in 2016, a new and reliable printer is imperative. This printer will be used to print our oversized ballot envelopes. This printer will be on the LCIS network. Attached is the quote prepared by Erie Ink for the printer. We will begin using the M806dn Printer in January of 2016. This payment will come out of account 530100-supplies fund. Thank you for your consideration in this matter.

Sincerely,

Gina-Marie Kaczala

Director

LaVera R. Scott

Deputy Director



## Quote

Date	Estimate #
12/7/2015	2567RP

Name / Address
Lucas County Board of Elections Travis Moody 1 Government Ctr., Ste. 300 Toledo, OH 43604-225

Item	Description	Qty	Total
	Erie Ink proposes the following:		
RM806dn	HP LASERJET ENTERPRISE M806dn PRINTER - REFURBISHED - MONOCHROME LASERPRINTER - 55 PAGE PER MINUTE PRINT SPEED - NETWORK CAPABLE - COMPATIBLE WITH A UNIVERSAL PRINT DRIVER - 300,000 PAGE MONTHLY DUTY CYCLE - TWO 500 SHEET INPUT PAPER DRAWERS - 100 SHEET MULTIPURPOSE TRAY - AUTOMATIC TWO SIDED PRINTING - 11 X 17 PRINTING CAPABILITY - 4.3 INCH TOUCHSCREEN - ePRINT CAPABLE (can print from a wireless connected device) - ONE YEAR HP WARRANTY	1	2,800.00
MCF325X	TONER CARTRIDGES		
NCF325X	HP CF325X TONER - compatible 34,500 page HI yield	1	189.99
	HP CF325X TONER - oem 34,500 page HI yield	1	278.99
We appreciate the opportunity and look forward to servicing and supplying all your imaging needs!  Sincerely,  <div> <div>Chuck Huss Sales (419) 367-5005</div> <div>Mike Henry Service (419) 270-2611</div> </div>			